

GREEN TOP GROCERY COOPERATIVE

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS

May 17, 2016

A meeting of the Board of Directors (the “*Directors*”) of Green Top Grocery Cooperative, an Illinois corporation (the “*Co-Op*”), was held on May 17, 2016 at 7:00pm at Ames Library, Illinois Wesleyan.

Directors: Melanie Shellito, Jerica Etheridge, Alan Langrall, John Plattner, Kimberly Alcorn, Adriane Powell, Emily Vigneri, Katie Pratt

Directors Absent From This Meeting: Emily Vigneri, Katie Pratt

Also Present: Jodi Stalworth, Roger Day

Call to Order

Melanie Shellito called the meeting to order at 7:01 pm and Jodi Stalworth recorded the minutes. A quorum of directors was present. The meeting, having been duly convened, was ready to proceed with business.

Approval of Minutes

Approval of the minutes from the May 3, 2016 meeting was motioned to approve by Adriane Powell. Alan Langrall provided a second.

Introduction of Guests

Roger introduced himself and had a few questions for the board about groundbreaking. He also wanted to know what the board’s role would be once Michael takes over in full. The board retreat was discussed and how Ben will help them develop the new calendar. The board may go to one of Common Ground’s board meeting to see how their new roles will come into play. Melanie talked about Michael’s vision of more owner involvement.

Annual Meeting update

Alan met with Adam Fox at Normal Theater. The movie is all set, but we need to get a thumb drive for the PowerPoint. He indicated that their staff will be popping the popcorn. The door to the Marriott is in the theater and open for drinks. Doors open at 4:30 for set up. Outreach will staff the welcome table. The meeting announcement will be on the marquee to advertise the meeting. We can also put up some of the yard signs in the front. Jerica sent an email to the staff to let them know what they need to bring to the meeting, as far as supplies. Alan indicated that we have an owner that has volunteered to bring in some food for the meeting to go with the other food we are purchasing. Jerica said the presentation will start at 5:45 and there will be a short break before the movie. After the movie there will be the panel with the director and the farmers. The presentation order is: Melanie will be doing the introduction (30 min) followed by Michael’s up and coming items. Katie will then follow up with groundbreaking, needing new owners, mini owner loan campaign in the fall, etc. Jerica asked the board to help with teardown and loading cars. Epiphany Farms said we can use their dishwasher but we may need to do the washing and drying ourselves. Kim asked about the ballot counting and Jodi explained how it was done last year and that we can do it the same way if we wish. Jodi reported that 77 electronic ballots have come in so far.

Michael

Melanie reported that there will be some upcoming workshops for him to attend that will fit into the NCB budget. She indicated that there have been construction meetings and talk about equipment.

Finances

John has closed out the fiscal year, filed the tax return and gave a copy to Jodi to file. The board talked about the QuickBooks update and where we are at with the transition into one set of books.

Adjournment

There being no further public business to come before the meeting, the meeting was adjourned at 7:44 pm.

Respectfully submitted,

Jodi Stalsworth, Administrative Assistant