

GREEN TOP GROCERY COOPERATIVE

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS

July 25, 2016

A meeting of the Board of Directors (the “*Directors*”) of Green Top Grocery Cooperative, an Illinois corporation (the “*Co-Op*”), was held on July 25, 2016 at 7:00pm at the Green Top Grocery office; 2005 Cabintown Rd, Bloomington.

Directors: Melanie Shellito, Jerica Etheridge, Alan Langrall, John Plattner, Kimberly Alcorn, Emily Vigneri, Roger Day, Michael Gorman (will be known as Michael G in the minutes), Aaron Watson.

Directors Absent From This Meeting: Alan Langrall, Aaron Watson

Also Present: Michael Pennington & Jodi Stalworth

Call to Order

Kim Alcorn called the meeting to order at 7:04 pm and Jodi Stalworth recorded the minutes. A quorum of directors was present. The meeting, having been duly convened, was ready to proceed with business.

Approval of Minutes

Jerica motioned to approve the meeting minutes from June 27, 2016. Emily provided a second.

Online vote

Online vote: Jerica motioned to approve city council members who are Green Top Owners, a refund of their ownerships. A second was provided by Michael G. The board took an online vote and it passed on July 22nd.

Common Ground Board Meetings

We have been invited to attend their board meetings if anyone would like. Kim is going on August 8th and she opened it up to the board. Kim and Jerica will drive, and anyone going should meet at the GTG office at 4:30 to determine carpools to Common Ground.

Board Retreat

Kim reported we are a month out for the retreat. The board talked about lunch options and how to go about preparing for that. The board decided to pay for their own lunch that day, since there is a potluck the night before. Michael indicated that there will soon be money in the budget for board expenses. Additionally, Michael offered to organize the online lunch order with Jason’s Deli.

Adding Ben to the Directors email

Kim touches base with Ben from CDS Consulting on a monthly basis. He indicated that he’s not seeing much from GTG in the line of emails. Ben was wondering if he could get on our board distribution list. The board discussed some options and it was decided to give it some further thought and potentially asking Common Ground what their thoughts are.

Outreach

Michael indicated that since those are on the weekly updates, he didn’t think it was necessary to go over that at the board meetings.

GM update/timeline

Michael handed out some equipment costs to the board. The board was able to address any questions they had as he review the breakout line by line.

Subcontractors: Michael provided a list of subcontractors. All of the lowest bids came in with union labor except one, so we are opting to pay slightly more for the union bid. Michael indicated that we rely on Catalyst and Terry Reid to provide us with options of companies that they know are good to work with. The board also discussed any possible animosity with owners who might provide a bid and what might happen if cannot choose them. A formal GMP (guaranteed maximum price) will be put together next week. Michael reported that they found a giant tank on the sight and that workbench is taking care of, but it may cause us a delay.

Michael briefly discussed the design meeting tomorrow night with Nicole. He also reported that we will also be sending out the survey again after the input session.

He also reported that he has another meeting with the health department tomorrow.

GM Communications

Kim discussed streamlining communications to the board. It began with Michael's question that he had regarding "general" items that are less important in nature. The board had an opportunity to discuss and ask questions. Some of the board felt that they like more information than less, so that if a decision needs to be made sometime in the future, everyone would feel educated enough about it.

Meetings will take place on the 4th Monday of the month.

Conference in MN

Convergence conference: Michael and Katie attended and there was great networking. Many inspiring people presented at the conference. The store visits were great. Katie and Michael went to different stores to get more exposure over all. Michael indicated that he learned a lot about how purchasing works and reported that there were over 100 vendors there, set up to take orders.

Adjournment

There being no further public business to come before the meeting, the meeting was adjourned at 8:27 pm.

Respectfully submitted,

Jodi Stalsworth, Administrative Assistant